

**UBAH MEDICAL ACADAMY
BOARD OF DIRECTOR'S MEETING
Oct. 11, 2009**

Present: Abdirashid Warsame, Ali Muse, Jackie Oss, Abdihakin Isse, Nathan Starks, and Lisa Bittner

Absent: Abdullah Mohamed

Ex-Officio: Co-Director Musa Farah, Mohamed Aden (accounting) and Tom Black of Century.

The board chair, Abdirashid, called the meeting to order at 5:05 pm.

1. Approval of the agenda:

Board Chair asked for any changes to the agenda. Add Discussion item 6d budget discussion. Add Action Items: a. Board meeting dates b. Approval of AYP plan c. Approve food consultant. **Motion to approve agenda:** Lisa B moved Nathan S. 2nd. Motion passed

2. Approval of the previous Meeting Minutes. One change to make from previous minutes: add Mohamed Aden, accounting, under **Ex-Officio**.

Motion: To approve the minutes from the previous meetings (June 6th and July 12th): Jackie O. moved to approve the minutes. Abdihakin I. seconded. Motion passed.

3. Century College Remarks:

Century College representative, Tom Black stated that the new laws have changed the terminology between charter schools and sponsors. They are no longer called sponsors. Instead they are called Authorizers. Paukou Vang could not attend today due to a death in the family.

Tom also stated that there would be an interview this week for Mark's position.

Tom reported that he attended the quarterly meeting for MACS. March 29th will be the Day at the Capitol for Charter Schools. Many Charter Schools will have difficulties financially due to the situation of the hold back money from the state.

Charter School enrollments continue to increase.

The MN 2020 Organization continues to be non-supportive to Charter schools.

4. Treasurer's Report:

Mohamed Aden presented the financial report for YTD through Sept. The pupil transportation \$ that was in question at the last meeting is addressed in this report. It was the summer school transportation costs which was budgeted to this fiscal year. The amount appears high because of the summer school amount and due to the charge set up with the new bus company. They charge us a 1 month payment in advance. Board Chair asked if we have a line of credit. Not at this time we don't.

Motion to accept financial report: Lisa B. moved. Abdihakin I. 2nd. Motion passed.

5. New Business:

a. Co-Director's Report presented by Musa Farah.

1. Food and Nutrition Consultant: In preparation for next year's audit, we have hired a food/nutrition consultant. Mary Hunn will work with us to trim our food costs.
2. Musa handed out a report that shows what a school needs to spend on Professional development in order to comply with an AYP plan. We need to spend 10% of the Title money for staff development. Musa also stated that we will no longer be using Richard Cash for staff development, as he didn't exactly fit the needs of our school.
3. Current enrollment is 210. Current budget is for 240.
4. The after school program starts tomorrow with 11th grade tutoring for the MCA-Math and the College Prep Class for seniors.
5. We are inviting small groups of parents in for visits every Monday. This so far has been very successful and well received by the parents.
6. We had a parent meeting on Sept 28th at the Brian Coyle Center. Parents asked a lot of good questions and got a clearer understanding of what Ubah has to offer.
7. We sent out a letter to parents showing them the academic progress Ubah has made.
8. Musa asked that the board give the directors a priority list for trimming the budget for the next board meeting. Ali Muse expressed his concern with this request and stated that this should come from the administrators, not the board. Discussion will continue regarding this.

6. Discussion Items:

a. Board member training: Tabled

b. By-laws discussion: Members should read by-laws for next meeting. Abdirashid and Jackie will follow up with answers to Ron Anderson for our next meeting.

c. Vacant Board Positions: Tabled.

d. Budget discussion: All members agreed that we should avoid cutting anything that directly affect student learning. Abdirashid suggested that we sit with management and discuss budget cuts together. It was decided that Abdirashid and Jackie from the board will with meet with the directors and accountants and work as the finance team and further discussion the budget.

7. Action Items:

a. Approval of 2009-10 Board Meeting dates: Motion to approve 2009-10 board meeting dates (Sept 13, Oct 11, Nov 8, Dec 13, Jan 10, Feb 14, Mar 14, Apr 11, with the Annual Meeting to be held on May 22) Lisa B moved. Nathan S. 2nd. Motion passed

b. Approval of AYP plan. Jackie O moved. Ali M 2nd. Motion passed.

c. Approval for food consultant. Ali M. moved. Lisa B. 2nd. Motion passed.

8. Board Member Comments: Lisa B. states that it has been a very positive start to the school year. We have pulled together as a staff to show support for 2 staff members who have lost family members. She also states the Ubah Alumni group is meeting at her house.

9. Adjournment of the Meeting:

Board Chair called for a motion to adjourn the meeting.

Motion: To adjourn the meeting, Lisa B. moved to adjourn. Nathan S. 2nd.

Motion passed. Meeting adjourned at 7:12 pm.