

**Ubah Medical Academy
Regular School Board Meeting**

Minutes of the Board Meeting held on Saturday, November 13, 2010, 1:00pm, at the International Education Center, 277 12th Avenue North, Room #120, Minneapolis, MN 55401

MEMBERS PRESENT: Board Chair Mr Abdirashid Warsame, Treasurer Mr Abdullah Mohamed, Teacher Members Mr Nathan Starks and Ms Lisa Bittner, Community Members Mr Ali Muse and Mr Abdihakin Isse.

ABSENT: Teacher Dr Paul Fenno (Apology)

EX-OFFICIO MEMBERS PRESENT: Authorizer Representative Mr Tom Black of Century College and Director of Ubah Medical Academy Mr Musa Farah.

ALSO PRESENT: Associate Director of Ubah Medical Academy Mr Patrick Exner and Assistant Director of Minnesota International Middle School Ms Nicole Nelson.

1.0 Welcome and Member Contact Detail Confirmation

2.0 Approve Agenda – Approved

3.0 Minutes from the previous Meeting of October 16th, 2010 – Approved

4.0 Business arising from the Minutes of October 16th, 2010

4.1 Minutes from the Meeting of September 18th, 2010 – Tabled

4.2 Board Clerk Position - Approved

5.0 Treasurer's Report

5.1 July 2010-October 2010 YTD Report – Tabled

6.0 Authorizer's Report

Mr. Tom Black, Century College Representative, reported:

- a) President Dr. Larry Litecky announced to Century College Staff on November 1st that he will be resigning from the position on June 30th, 2011. The College will be putting together a delegation in the upcoming week to begin the procedures to fill the position of President.
- b) Century College is the third largest educational institution in the Minnesota State Colleges and Universities System (MNSCU) behind St. Cloud State University and Mankato State University.
- c) On behalf of Dr. Gross:
 - i. Inquiring to the Board about the status of the mutual letter to be sent to the Minnesota Department of Education informing them of the discontinuation of the Authorization of Ubah Medical Academy by Century College.
-The Chair stated that the letter had been received and the board chairs will be meeting in the upcoming week to discuss the letter.
 - ii. Looks forward to participating in the 10th Anniversary celebration.

7.0 Director's Report

Mr Musa Farah Reported:

- a) Friday Activities are running well and would like board members to visit to view its success.
- b) The sports program started two weeks ago. Currently there are forty girls and fifty boys involved. The students are participating in a basketball program. There are requirements that students must meet including maintaining a 2.5 grade point average and maintaining attendance.
- c) This past Friday students participated in an assembly honoring students who made the honor role. 105 students were honored. Students who reached the bronze level received certificates, silver and gold levels received T-Shirts along with their certificates. Assemblies

honoring academic excellence will continue on a quarterly basis. Mr Musa thanked Ms. Lisa for her help in planning.

- d) Enrollment as of Friday November 19th is 220 students.
- e) Mr Musa turned the report to Mr Patrick who reported the following on the school's strategic plan for 2010-2011:

The plan follows the mission that every student is college ready-

- i. Goal 1: Increase student achievement through high quality instruction
This includes providing training and coaching for teachers in order to better techniques in delivering instruction. This also focuses on developing authentic relationships with the students.
- ii. Goal 2: Operate school effectively and efficiently
Goal2 Involves reviewing teacher performance standards and holding them accountable for all job responsibilities. Additionally, this includes setting clear policies for staff to follow and also providing support from the administration (i.e. more communication to staff at appropriate times and by visible means).
- iii. Goal 3: Develop resources to increase student achievement
This goal focuses on providing students with further resources in order to achieve success. This includes online resources such as study island, staff support (i.e. having math and English certified Educational Assistants in math and reading classes). Afternoon homework help, hosting parent days, and having community and college partnerships to promote success are also critical components to this goal.

Mr Patrick concluded his plan by stating that the School Board can help by relaying the following information to parents and community members-

- 1) Study Island is a great resource for our students-It is aligned to MCA & ACT assessments and will work as a positive preparation tool.
- 2) Teachers have volunteered their time to fulfill the parents request to provide more help by holding scheduled office hours after school from 2:30-4:30pm.

8.0 Other Reports, Action Items, and Discussion Items

8.1 Review of School Bylaws – Discussed

8.2 Mandated School Policies – Discussed

8.3 Board Member Updates – Discussed

8.4 Board Comments – Discussion

9.0 Adjournment at 2:15pm

Next Meeting Scheduled: December 11th, 2010